

STUDENT TRANSPORTATION OF PEEL REGION

STOPR

STOPR013

Section Courtesy Transportation	Page 1 of 2
	Date November 2016

Statement	<p>STOPR has established a procedure for granting courtesy seats. These seats must not, under any circumstances, result in additional costs or a longer bus trip, and must not create precedents or penalize students who already ride the bus. Additional stops will not be added for courtesy riders. STOPR will not accept any requests for altering the existing bus route. STOPR will not grant courtesy seats on Special Education buses.</p>
Procedures	<p>Courtesy transportation is assigned on an annual basis. Requests for courtesy transportation must be submitted to the school, by the parent/guardian each year, using Courtesy Transportation Request Form (TFL004).</p> <p>A courtesy seat may be granted if all of the following conditions are met:</p> <ol style="list-style-type: none"> 1. a seat is available on the bus: <ul style="list-style-type: none"> • for single school runs, seat availability is the difference between maximum allowed riders and assigned riders • for integrated bus runs, seat availability for each involved school will be determined, by STOPR staff, based on percentage of eligible riders from each school and communicated to each school; and 2. the bus stop already exists in the current school year. 3. the bus run is not a school to school transfer run. <p>The school Principal will assign students to courtesy seats taking into consideration the following conditions:</p> <ol style="list-style-type: none"> 1. student age; 2. distance from home to school; 3. date and time request was received; 4. enrolment stability; 5. maximum allowed riders: JK – Grade 8: 60 riders JK – Grade 6: 65 riders JK – Grade 5: 65 riders Grade 6 – 8: 55 riders Grade 7 – 8: 47 riders Grade 9 – 12: 47 riders

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Section Courtesy Transportation	Page 2 of 2
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Procedures	<p>The school informs the parent/guardian when a seat has been granted and parent/guardian has signed the Courtesy Seat Form (TFL004).</p> <p>No school will assign or enter courtesy students into the student database for the first 4 weeks of school. Commencing the 5th week of school, STOPR will begin to assign courtesy students to bus stops and complete all courtesy assignments within 3 weeks.</p> <p>During the school year, courtesy transportation may be withdrawn at any time for any of the following conditions:</p> <ol style="list-style-type: none">1. seating is required for eligible students;2. altering the route is necessary; and3. student behaviour is unacceptable.
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