

STUDENT TRANSPORTATION OF PEEL REGION

STOPR

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Statement	<p>The overriding assessment consideration for school hour adjustments is to enhance route efficiency which serves to reduce transportation cost. The minimal objective is to maintain existing system efficiency. Requests from schools will be rejected if they result in an increase in the number of vehicles required.</p>
Procedures	<p>Each year:</p> <ol style="list-style-type: none"> 1. by February 1, a communication be forwarded from the Manager of STOPR inviting submissions from Principals who wish to request a revision to their bell times for the following school year; 2. by February 15, requests from school Principals for bell time changes which are acknowledged and supported by their Superintendent of Schools, are to be submitted to the Manager of STOPR; 3. by March 15, STOPR assessment of school originated requests for bell time changes and the development of STOPR originated proposals for bell time changes are to be completed. Responses to Principals of schools requesting changes and communication to Principals of schools for which STOPR is proposing changes are also required to be forwarded by this date; 4. by April 2, responses from Principals to the Manager of STOPR with respect to STOPR generated bell time revisions are to be submitted; 5. where necessary, communication involving the Principal, Superintendent of Schools, and the Manager of STOPR will occur in an attempt to resolve bell time proposals which have not been agreed upon prior to submission of the bell time report to the STOPR Administrative Team;

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Procedures	<p>Each year:</p> <ol style="list-style-type: none">6. unresolved bell time disputes will be identified to the STOPR Administrative Team at the scheduled April Administrative Team meeting for discussion and resolution as required;7. agreed upon bell time adjustments and any remaining unresolved disputes will be reported to DPCDSB Administrative Council for DPCDSB schools and the Superintendent(s) of the involved school(s) for PDSB schools, as information and for input, prior to submission of a final report to STOPR Governance Committee;8. a final report on bell time adjustments, complete with any unresolved disputes, will be provided at the April STOPR Governance Committee meeting for final dispute resolution and approval;9. approved bell time adjustments will be communicated to involved Principals, Superintendents and all Trustees.
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